



Parent Handbook

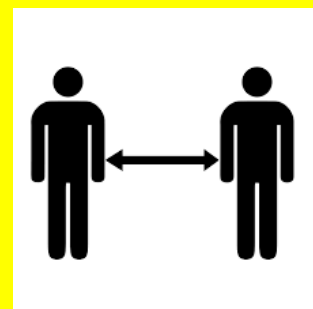
Term 4

Our overriding priority is the safety and health of the children, families and staff within the school community. Every decision that we have made and every procedure we have put in place has this at the forefront. This means that there may be systems that we have put into place, which may make some things trickier. However, they are there for everyone's safety and health

ALL CHANGES HAVE BEEN HIGHLIGHTED IN YELLOW

We will expect all families to closely follow all social distancing rules inside and outside of school for the safety of everybody.

We request that you wear a mask when dropping off and picking up from school.



HANDS



FACE



SPACE

Safety First



We are constantly evaluating the risks



Our school is deep cleaned every night by our cleaners



Children's Bubbles will have no more than 30 children and remain with the same member off staff as best as possible.



Everyone will wash their hands frequently



If a child or someone in their household is ill with COVID symptoms they cannot come to school



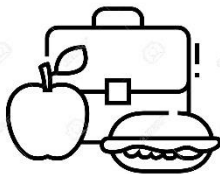
We will make changes to the times of the school day

Normal Attendance has resumed



You **Will** be fined if your child does not attend school.

Lunch Times



Children will sit in bubbles in the hall with dividers dividing the year group to ensure that mixing bubbles is not occurring.

Lunchtimes have been extended to accommodate the new procedures.

Uniform



Please ensure uniform is washed regularly

PE Kits are to be worn on PE Days

New Safety Procedures

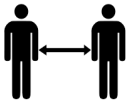
Drop off and pick up for all year groups



- Children need to be dropped at their allocated gate (see map) at their allocated time. They will not be able to enter via a different gate.
- When queuing outside the gate please ensure that the **2 metre rule** is being adhered to.
- **Only one adult** per child is allowed onto the playground to pick up/drop off.
- **We ask you to wear Masks when dropping off and picking up.**
- If you need to speak to a teacher or the school office please email or send a class Dojo.
- **Please leave your dogs at home.**
- Please drive and park safely – remembering you have 2 schools trying to get their children in and out safely.

Be socially safe

- No parents are allowed on site.
- All visitors (such as social workers and site teams) are expected to adhere to social distancing rules and masks are expected to be worn.
- Please pay attention to new signs around the site to maintain distance.
- **Please DO NOT stand in the car park at the end of the day-please walk through and leave the site.**



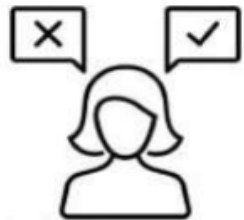
Increased Hygiene



- Children will continue to wash their hands several times a day.
- Children will have hand sanitiser in each classroom and around the school.
- Children will be taught how to wash their hands thoroughly for 20 seconds.
- Each child will have their own stationery set supplied by the school to minimise contact.
- Wipes and tissues will be supplied to every class.
- Toilets will be unisex and will be allocated to each class/year group.
- All toilets are cleaned regularly throughout the day.

Behaviour

- All children are expected to behave in a way that is safe and respectful.
- Children must stay within their bubble and must adhere to social distancing and hygiene regimes that we have put in place.
- Children who cannot adhere to this will be spoken to and parents contacted.
- For further information please see our behaviour policy found on our school website.



Attendance



- Children are expected to attend school daily and the school's attendance policy will be followed.
- Children are required to attend school at their allocated time, through their allocated gate. It is imperative that you bring your child to school on time every day. This is to reduce the risk of children having to go into areas, which are closed off, to them.
- Late Arrivals are to wait at the gate outside the school office until a member of the office team comes to greet them.

Bubbles



The children are in “class bubbles” where they only interact with the children who are in their class. These bubbles will have no more than 30 children in each class. They will have their own learning space and we will make every effort for the “bubbles” to not come into contact with each other. All children are encouraged and taught to stay socially distanced.

Children will stay in their bubbles and, for the time being they will have limited access to play equipment, within their group. Playtimes and lunchtimes will be staggered, to ensure minimal contact with other bubbles.



- Pupils will be in rows in class facing forwards with trays underneath their desks
- Coats on the back of chairs
- We have no room for big bags, but carrier bags can be used.

What happens if my child bubble has to close?

If someone in your child’s bubble tests positive for COVID-19 the school will notify you and set out the isolation dates and return to school dates.

To ensure your child is not missing out on their education if a class bubble does have to shut we will automatically transfer to live online learning via TEAMS.

If remote learning has to recommence and you have any issues with technology then please let the school office know and we will try to help you out with a laptop loan for the days your child has to isolate.

FSM – During bubble closures if your child is eligible free school meals the school will help provide meal bags for you to collect or they will be delivered.



Timetable for the school day

YEAR 3

Class	DROP OFF TIME (AM)	DROP OFF GATE	LUNCHTIME	PICK UP TIME (PM)	PICK UP GATE
Coventry	08:50	Top Playground Gate or Field gate		15:00	Top Playground Gate
St Pauls	08:50	Top Playground Gate or Field gate		15:00	Top Playground Gate
Salisbury	08:50	Top Playground Gate or Field gate		15:00	Top Playground Gate

YEAR 4

CLASS	DROP OFF TIME (AM)	DROP OFF GATE	LUNCHTIME	PICK UP TIME (PM)	PICK UP GATE
Canterbury	09:00	Top Playground Gate or Field Gate		15:10	Top Playground Gate
York	09:00	Top Playground Gate or Field Gate		15:10	Top Playground Gate
St Albans	09:00	Top Playground Gate or Field Gate		15:10	Top Playground Gate

Year 5

CLASS	DROP OFF TIME (AM)	DROP OFF GATE	LUNCHTIME	PICK UP TIME (PM)	PICK UP GATE
Winchester	08:50	Bottom Playground Gate or Field Gate		15:00	Bottom Playground Gate
Chichester	08:50	Bottom Playground Gate or Field Gate		15:00	Bottom Playground Gate
Rochester	08:50	Bottom Playground Gate or Field Gate		15:00	Bottom Playground Gate

Year 6

CLASS	DROP OFF TIME (AM)	DROP OFF GATE	LUNCHTIME	PICK UP TIME (PM)	PICK UP GATE
Westminster	09:00	Bottom Playground Gate or Field Gate		15:10	Bottom Playground Gate
Leeds	09:00	Bottom Playground Gate or Field Gate		15:10	Bottom Playground Gate
Gloucester	09:00	Bottom Playground Gate or Field Gate		15:10	Bottom Playground Gate

Parent/Carer FAQ

How do I pay for school lunches?

School dinners are payable on Parentpay which can be found using the following link.

www.parentpay.com

What time is the school office open?

The school office opens at 8:15 every day and shuts at 16:15 Mon – Thursday and 16:00 on a Friday.

PLEASE NOTE THE OFFICE IS UNMANNED BETWEEN 15:00 – 15:30 DUE TO GATE DUTIES. IF YOU NEED THE OFFICE URGENTLY, PLEASE CALL MR POORE ON: 07879744277

How do we access learning if we have to Self-Isolate?

All Learning is on our website on the class pages under “Isolation Learning”. Full Bubble closures will have lessons via online learning.

How do I communicate with my child’s class teacher or SLT?

If you need to communicate with the class teacher all communications are to be done via Class Dojo. Any issues you wish to raise with SLT can be done by emailing sltsurgery@kennington.school which will be answered between 14:15 – 15:15 every Thursday.

PLEASE ENSURE THAT YOUR CHILD IS SIGNED UP TO CLASS DOJO AS ALL TEACHER COMMUNICATION IS THROUGH DOJO.

All communications from the school will be electronic via text, email, website and class Dojo

